

# BETHEL PARKS & RECREATION

Clifford J. Hurgin Municipal Center, 1 School Street, Bethel, CT 06801

Phone: 203-794-8542

Fax: 203-778-7519

[www.bethel-ct.gov](http://www.bethel-ct.gov)

## BENNETT MEMORIAL PARK APPLICATION

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_

Describe Activity Planned: **\*Please note WEDDINGS/RECEPTIONS are not permitted\***

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date Requested: \_\_\_\_\_

Hours of Use: \_\_\_\_\_ Estimated Attendance: \_\_\_\_\_

Is Activity Open to General Public? YES\_\_\_\_ NO\_\_\_\_ Is Admission Being Charged? YES\_\_\_\_ NO\_\_\_\_

**Insurance:** A certificate of Liability Insurance naming the town of Bethel as an additional insured in the amount of \$500,000 is required. Proof of insurance must be submitted to the Parks and Recreation office two weeks prior to event. In the event that you reserve a date and then are unable to obtain the appropriate insurance, your fee is non-refundable.

Agent: \_\_\_\_\_

Submitted with application? YES\_\_\_\_ NO\_\_\_\_

*I (We) have read the policies and regulations promulgated by the Board of Selectman regarding the community use of the Bennett Memorial Park and, as duly authorized agent for this organization; I (We) agree to abide by them. Further, we understand that Bennett Memorial Park is owned by the town of Bethel and as such is open to the general public. Your rental fee provides for the use of the kitchen facilities, indoor room, pavilion, bathroom facilities and outdoor cooking areas and does NOT provide for the exclusive use of the property and pond. Your rental fee is non-refundable.*

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE KEY TAKEN

\_\_\_\_\_  
SIGNATURE OF PERSON TAKING KEY

### **Office Use Only**

Rental Fee Paid: \_\_\_\_\_ Check#: \_\_\_\_\_ Cash: \_\_\_\_\_

Insurance Certificate Received: YES\_\_\_\_ NO\_\_\_\_ Parks & Rec. Director: \_\_\_\_\_

Key Deposit Collected: YES\_\_\_\_ NO\_\_\_\_ Security/Cleaning Deposit Collected: YES\_\_\_\_ NO\_\_\_\_

Date Key Returned: \_\_\_\_\_ Security Returned: YES\_\_\_\_ NO\_\_\_\_